

**SCOTTISH LEGAL AID BOARD**

**LEGAL SERVICES COMMITTEE**

**MEETING TO BE HELD AT 10.30 AM ON MONDAY 17 JANUARY 2005 AT  
44 DRUMSHEUGH GARDENS, EDINBURGH**

**AGENDA**

1. Apologies for absence.
2. Declaration of interests.
3. Draft minute of meeting of the Legal Services Committee held on 13 December 2004 – attached.
4. Minute of meeting of the Legal Services Sub-Committee held on 13 December 2004 (yet to be adjusted by Acting Convenor) – attached
5. Committee action points – attached.
6. Director of Legal Services and Applications' Report – attached.
7. Clawback – Options paper by Philip Shearer – attached
8. Sanctions – report by Catriona Whyte, Head of Legal Services (Applications) – attached
9. Small Claims / Summary Case Limits – report by Colin Lancaster – attached
10. Date of next meeting – Monday 21 February 2005

*Note: If you are unable to attend the above meeting, please advise the Chief Executive's  
Office 0131-240-1963*