

SCOTTISH LEGAL AID BOARD

LEGAL SERVICES COMMITTEE

**MEETING TO BE HELD AT 10.30 AM ON MONDAY 21 FEBRUARY 2004
AT 44 DRUMSHEUGH GARDENS, EDINBURGH**

AGENDA

1. Apologies for absence.
2. Declaration of interests.
3. Draft minute of meeting of the Legal Services Committee held on 17 January 2005– attached.
4. Minute of meeting of the Legal Services Sub-Committee held on 17 January 2005 – attached.
5. Committee action points – attached.
6. Director of Legal Services and Applications' Report – attached.
7. Advice & Assistance Templates – report by Catriona Whyte, Head of Legal Services (Applications) – paper LSC/2005/01 – attached
8. Advice & Assistance Reform Consultation Response – report by Kingsley Thomas, Manager, Criminal Applications – paper LSC/2005/02 – attached
9. Vulnerable Witnesses – Sanction for Special Measures – report by Tom Murray, Director Legal Services – paper LSC/2005/03 – attached
10. Referral Procedure Under Section 31 – report by Tom Murray, Director of Legal Services – paper LSC/2005/04 – attached
11. Reform of Civil Advice & Assistance – Stakeholders Meetings – report by Tom Murray, Director Legal Services – paper LSC/2005/05 – attached
12. Schedule 4 – Counsel Fees In Civil Legal Aid – report by Steven Carrie, Senior Technical Accounts Specialist – paper LSC/2005/06 – attached
13. Date of next meeting – Monday 21 March 2005

*Note: If you are unable to attend the above meeting, please advise the Chief Executive's
Office 0131-240-1963*