



Issued 09/09

Summary criminal legal aid Legal Aid Online client mandate form

LAO/CRIM V1.0

Use LAO/CRIM for summary criminal applications. Use this form where you are making a summary criminal application using Legal Aid Online. Remember that you are responsible for completing the application form and should ensure all information required is provided.
(* denotes a forced field online)

*Previous AA/ABWOR?	<input type="checkbox"/> AA/ABWOR <input type="checkbox"/> None	Ref (if known)
*Previous criminal legal aid?	<input type="checkbox"/> Summary <input type="checkbox"/> Solemn <input type="checkbox"/> Reg 15 <input type="checkbox"/> None	Ref (if known)
Solicitor's name		
Applicant's personal identifier		National Insurance no
*Applicant's full name		*Applicant's date of birth
<i>If new client:</i> address		
Partner's name (if income and no contrary interest)	Name	No of dependants
Bank account details	<input type="checkbox"/> no account	Details (if supplied):
Capital	<input type="checkbox"/> Nil	Cash £ Bank £ other £ Details Shares £
	Property £ Address	Outstanding value of mortgage/loan £
Weekly income/payments	<input type="checkbox"/> Nil income (give details of how applicant is supported)	Does the spouse/partner get income (benefits or earnings) in more than £211 a WEEK? <input type="checkbox"/> Yes <input type="checkbox"/> No
Income	Details	Payments Details <input type="checkbox"/> None
Benefits 1	£	Rent etc £
Benefit 2	£	Mortgage £
Benefit 3	£	Council tax £
Pay or sick pay	£	Loan 1 £
Self-employed	£	Loan 2 £
Private pension	£	Loan 3 £
Student grant	£	Maintenance £
Other	£	Other £

Add further information below (such as the applicant's trade and employment details)	*Please state why you have pled not guilty and what your defence to the charge(s) is
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DECLARATION BY APPLICANT

- I declare that my application will be made electronically by my solicitor and the information given in this application is, to the best of my knowledge and belief, correct.
- I agree to the Scottish Legal Aid Board asking other people or bodies about this application. This could include my solicitor, my employer, my bank, the Department for Work and Pensions or HM Revenue and Customs. I authorise those other people or bodies to provide the information the Board asks for.
- I agree to the disclosure of this application, associated papers and my case file held by my solicitor for quality assurance purposes including peer review, at any stage during or after the case.
- I apply for legal aid and wish the solicitor named in this form to act for me.

Signature of applicant/representative		Date	
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DECLARATION BY THE SOLICITOR

As the applicant has been remanded in custody for this matter, I am giving criminal legal aid until this application is determined by virtue of the automatic legal aid provisions of section 22(1)(d) of the Legal Aid (Scotland) Act 1986. Yes No

Signature of solicitor	Date
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Data Protection Act 1998 - Access to Personal Data The personal information provided by you or on your behalf will be used in accordance with the Data Protection Act 1998 and for the Board's functions under the Legal Aid (Scotland) Act 1986. You have the right to make a formal request in writing to see the personal information we hold about you, to inspect it and to have it corrected if it is wrong. The Board may receive information about you from certain third parties (for example, some government departments and agencies), or give information to them. However, we will not pass on information about you unless the law allows us to do so.