



June 2012

Accounts - Rights of Audience Solicitor Claim for payment (criminal legal aid)

ACC/ROAS/CRIM

Use this form if you are a solicitor-advocate and want to make a claim for payment under criminal legal aid only.

SECTION A - Rights of Audience Solicitor

Name	
Rights of Audience Solicitor's Code Number	
Rights of Audience Solicitor's Firm Code Number	
Rights of Audience Solicitor's Firm Branch Code	
Rights of Audience Solicitor's Internal Reference	

SECTION B - Client details

Client's criminal legal aid reference number	
Client's name	

SECTION C - Instructing solicitor details

Instructing Solicitor's Name	
Instructing Solicitor's Code (if known)	

SECTION D - Status of Rights of Audience Solicitor (please tick as appropriate)

Senior Counsel	Junior as leader	Junior alone	Junior with leader

SECTION E - Case details

Court Type	
Category of Case (e.g. High Court A, B, etc.)	
Charges against the client	
No. of Crown witnesses	
No. of Defence witnesses	
No. of Productions	
No. of Accused	
No. of charges against the client	
Case status (e.g. concluded/ deserted pro-loco, etc)	
Preparation - sheetage considered	
Has the case been passed to another counsel?	

Date	Work Description	Outlay	Fee
Total Fees & Outlays			
V.A.T @ %			
Total Value of Claim			