



CRIMINAL ABWOR SUPPLEMENTARY ACCOUNT SYNOPSIS

Use this form to accompany your supplementary ABWOR account chargeable on a detailed basis only.

SUPPLEMENTARY ACCOUNT

CRIM/SUPP/AB

Section A – Solicitor and firm details

Please complete Sections A to C

Legal aid reference number		Account type (Internal Use)	SPS
Practitioner code		Practitioner name	
Firm code		Firm name & address	
Account point		Internal reference	
Client's name		Date of birth	
Client's address			
Subject Matter			

Section B – Details of account

Advocates' and solicitor advocates' fees

Counsel's fee notes must be attached to enable payment to be considered. Fees for solicitor advocates will only be considered for related proceedings in the High Court eg DTTO.

Total number of fee notes attached	Advocate		Solicitor advocate	
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Solicitor's account - Breakdown

TO BE COMPLETED BY SOLICITOR		FOR BOARD USE ONLY		
Amounts claimed		Amounts paid	With VAT	No VAT
Fees (excl. VAT)		Fees (excl. VAT)		
Court dues (if applicable)		Court dues (if applicable)		
Travel (excl. VAT)		Travel		
Expert outlays (incl. VAT)		Expert outlays (incl. VAT)		
Other outlays (incl. VAT)		Other outlays (incl. VAT)		
Counsel (incl. VAT)		Counsel (incl. VAT)		
TOTAL		TOTAL		

Payment authorised Date (Board use only)

Section C – SOLICITOR'S DECLARATION (MUST BE COMPLETED BY THE SOLICITOR BEFORE A CLAIM CAN BE CONSIDERED)

I certify that:

- to the best of my knowledge and belief the items charged in this claim are accurate and represent a true and complete record of all work done
- all work was carried out in accordance with the Code of Practice in relation to criminal legal assistance
- all work carried out was by the solicitor unless otherwise stated in the account and that the person carrying out the work was not engaged in any other business at the time and place except as apportioned therein
- I have retained a copy of this claim
- I consent to the disclosure of this claim, associated documentation and client case file for quality assurance purposes including peer review, at any stage during or after the proceedings
- I am satisfied that the applicant was eligible to receive ABWOR
- I hereby irrevocably authorise and instruct the Scottish Legal Aid Board to deduct from any future sums due to me any sums overpaid in connection with the grant of ABWOR and, in particular, as a result of the Board approving any change of solicitor

DATE Solicitor: