

Criminal Appeal (LAO/APP/1) declaration guidance

This form is to be used for making a criminal appeal application and can only be used for an appeal application where legal aid was granted for the case in the first instance (summary or solemn but not ABWOR) otherwise you must use the Criminal Appeal (LAO/APP/2) declaration form. If leave to appeal is required you can only apply for a full appeal certificate at the conclusion of the sift process after leave has been granted. You must include the necessary supporting documentation confirming leave to appeal has been granted.

Section A - It is important to record the correct spelling of the applicant's forename, surname, date of birth and NI number.

Section B - Enter details of whether there was a grant of Regulation 15 for this case. If there was, you must provide the legal aid reference number, the PF reference and the date it was granted. Enter the nature and extent of the appeal and the method of appeal. You must also provide details of the court at first instance. If legal aid was granted (summary or solemn) for the case in the first instance you must provide the legal aid reference number.

Applicant's Declaration and Authority - The applicant must read the declaration and authority and sign it.

Solicitor's Declaration - The solicitor must sign and date the declaration.