



This is to certify that

**PERTH CITIZENS ADVICE BUREAU**

is accredited to provide the following  
types of advice and information  
in the following topics

**TYPE(S) OF ACCREDITATION**

Welfare Benefits and Money Debt

A handwritten signature in black ink, appearing to read "Ash Denham".

Ash Denham MSP  
Minister for Community Safety



Scottish Government  
Riaghaltas na h-Alba  
gov.scot

## **PERTH CITIZENS ADVICE BUREAU**

### **COMPETENCY ACHIEVED**

#### **3 Money and Welfare Benefits Related Advice Competences – Foundation Knowledge**

- 3.1 Administrative Structure of the Benefits and Tax Credit Systems – Type II**
- 3.2 National Insurance Scheme – Type II**
- 3.3 Claims and Backdating – Type II**
- 3.4 Decision-Making, Disputes and Appeals  
- Type II**
- 3.5 Benefit and Tax Credit Overpayments – Type II**
- 3.6 Assessment, Initial Decision-Making and Holding Activity in Debt Cases – Type II**

## PERTH CITIZENS ADVICE BUREAU

### COMPETENCY ACHIEVED

#### **4 Money and Welfare Benefits Related Advice Competences – Specialist Areas**

- 4.1 Means-Tested Benefits – Type II**
- 4.2 Universal Credit – Type II**
- 4.3 Tax Credits – Type II**
- 4.4 The Social Fund and the Scottish Welfare Fund – Type II**
- 4.5 The Impact of Work on Benefits – Type II**
- 4.6 Child Element of Universal Credit, Child Benefit, Kinship Care Allowance and Guardian’s Allowance – Type II**
- 4.7 State Retirement Pension – Type II**
- 4.8 Personal Independence Payment, Disability Living Allowance and Attendance Allowance - Type II**
- 4.9 Benefits for People who have Limited Capability for Work – Type II**
- 4.10 Benefits for Industrial Injury and Disease - Type II**
- 4.11 Benefits for Veterans - Type II**
- 4.12 Carers Allowance - Type II**
- 4.13 Jobseeker’s Allowance - Type II**
- 4.14 Benefits for Maternity, Paternity and Adoption - Type II**



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### COMPETENCY ACHIEVED

#### **4 Money and Welfare Benefits Related Advice Competences – Specialist Areas**

- 4.15 Bereavement Benefits - Type II**
- 4.16 Benefits for People in Public Care - Type II**
- 4.17 Benefits for Students - Type II**
- 4.18 Benefits for People from Abroad and/or who  
are Subject to Immigration Control - Type II**
- 4.19 Ancillary Benefits - Type II**
- 4.20 Financial Statements - Type II**
- 4.21 Liability for Debts, Extortionate Credit, Unfair  
Contract Terms, Unenforceable Dents,  
Creditor Malpractice, Codes of Practice, etc.  
- Type II**
- 4.22 Identifying and Agreeing Options in Debt  
Cases - Type II**
- 4.23 Negotiating and Making Offers to Creditors  
- Type II**
- 4.24 Diligence, Diligence Stoppers and Court  
Proceedings - Type II**
- 4.25 Bankruptcy and Trust Deeds - Type II**
- 4.26 The Debt Arrangement Scheme - Type II**
- 4.27 Recalls and Appeals against Court Decrees  
and Orders - Type II**
- 4.28 Utility Debts - Type II**

## **PERTH CITIZENS ADVICE BUREAU**

### **COMPETENCY ACHIEVED**

#### **4 Money and Welfare Benefits Related Advice Competences – Specialist Areas**

- 4.29 Local and National Tax Debts - Type II**
- 4.30 Rent Arrears - Type II**
- 4.31 Mortgages and Secured Loans - Type II**
- 4.32 Civil and Criminal Fines and other Financial Penalties - Type II**
- 4.33 Business Debts - Type II**