

This is to certify that

WEST DUNBARTONSHIRE CITIZENS ADVICE BUREAU

is accredited to provide the following
types of advice and information
in the following topics until 23 December 2024

TYPE I, II & III – HOUSING, WELFARE BENEFIT & MONEY



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Minister for Community Safety



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COMPETENCY ACHIEVED

2 Housing Specific Competences

- 2.1 Rent Arrears – Type I
- 2.2 Mortgages & Secured Loans – Type I
- 2.3 Help with Rent and Council Tax – Type II
- 2.4 Disrepair in Rented Housing – Type II
- 2.5 Housing Options – Type II
- 2.6 Discrimination in Housing – Type II
- 2.7 Eviction – Type II
- 2.8 Anti-Social Behaviour – Type II
- 2.9 Harassment and Illegal Eviction – Type II
- 2.10 Homelessness – Type II
- 2.11 Relationship Breakdown – Type II
- 2.12 Rent: Private Sector – Type II
- 2.13 Security of Tenure – Type II
- 2.14 Statutory Tenancy Rights – Type II
- 2.15 Repair and Improvement Grants – Type II

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COMPETENCY ACHIEVED

3 Money and Welfare Benefits Related Advice
Competences – Foundation Knowledge

- 3.1 Administrative Structure of the Benefits and Tax Credits Systems – Type III
- 3.2 National Insurance Scheme – Type III
- 3.3 Claims & Backdating – Type III
- 3.4 Decision-Making, Disputes and Appeals – Type III
- 3.5 Benefit & Tax Credit Overpayments – Type III
- 3.6 Assessment, Initial Decision-Making & Holding Activity in Debt Cases – Type III

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COMPETENCY ACHIEVED

4 Money and Welfare Benefits Related Advice
Competences – Specialist Areas

- 4.1 Means-Tested Benefits – Type III
- 4.2 Universal Credit
 - 4.2 (a) Universal Credit– Type III
 - 4.2 (b) Housing Element of Universal Credit, Housing Benefit and Council Tax Reduction – Type III
- 4.3 Tax Credits – Type III
- 4.5 The Impact of Work on Benefits – Type III
- 4.6 Benefits for Children – Type III
- 4.7 State Pension – Type III
- 4.8 Personal Independence Payment, Disability Living Allowance, Attendance Allowance & Scottish Disability Assistance – Type III
- 4.9 Benefits for People who have Limited Capability for Work – Type III
- 4.10 Benefits for Industrial Injury and Disease – Type III
- 4.11 Benefits for Veterans – Type III

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COMPETENCY ACHIEVED

**4 Money and Welfare Benefits Related Advice
Competences – Specialist Areas Cont.**

- 4.12 Carers Allowance and Carer's Assistance – Type III
- 4.13 Jobseeker's Allowance – Type III
- 4.14 Benefits for Maternity, Paternity and Adoption – Type III
- 4.15 Bereavement Benefits – Type III
- 4.16 Benefits for People in Public Care – Type III
- 4.17 Benefits for Students – Type III
- 4.18 Benefits for People from Abroad and People Subject to Immigration Control – Type III
- 4.19 Ancillary Benefits – Type III
- 4.20 Financial Statements – Type I
- 4.21 Liability for Debts, Extortionate Credit, Unfair Contract Terms, Unenforceable Debts, Creditor Malpractice, Codes of Practice, etc – Type I
- 4.22 Identifying & Agreeing Options in Debt Cases – Type I
- 4.23 Negotiating & Making Offers to Creditors – Type I
- 4.24 Diligence, Diligence Stoppers and Court Proceedings – Type I

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4 Money and Welfare Benefits Related Advice
Competences – Specialist Areas Cont.

- 4.25 Bankruptcy & Trust Deeds – Type I
- 4.26 The Debt Arrangement Scheme – Type I
- 4.27 Recalls & Appeals against Court Decrees and Orders
– Type I
- 4.28 Utility Debts – Type I
- 4.29 Local and National Tax Debts – Type I
- 4.30 Rent Arrears – Type I
- 4.31 Mortgages and Secured Loans – Type I
- 4.32 Civil and Criminal Fines and other Financial
Penalties - Type I
- 4.33 Business Debts – Type I