

Advice and  
assistance/ABWOR



# Category Codes Card

June 2008

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# Civil advice and assistance/ABWOR category codes: standard and diagnostic

Note: diagnostic cases are shown in shading

Code	Description	Standard or diagnostic	Initial limit	ABWOR without Board permission
ADO	Adoption	Standard	£95/£180	No
AGG	Aggregation	Standard	£95	No
AISA	Adults with Incapacity (Scotland) Act	Standard	£95/£180	No
AJA	Administration of Justice Act	Standard	£95/£180	No
ALI	Aliment	Standard	£95/£180	No
ASBO	Antisocial behaviour orders	Standard	£95/£180	No
ASY	Asylum application	Standard	£95/£180	Yes
BEN	Benefits	Diagnostic	£35	No
BENA	Benefit appeals or reviews	Standard	£95	No
BNK	Bankruptcy / petition by debtor	Standard	£95/£180	Yes
BOC	Breach of contract	Standard	£95/£180	No
BOI	Breach of interdict	Standard	£95/£180	No
CA	Civil appeal	Standard	£95/£180	No
CCA	Community care – assessment of need, eligibility/ charging for services and direct payments	Standard	£95/£180	No

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<b>Code</b>	<b>Description</b>	<b>Standard or diagnostic</b>	<b>Initial limit</b>	<b>ABWOR without Board permission</b>
<b>CDAC</b>	Crime and Disorder Act	Standard	£95/£180	No
<b>CGA</b>	Civic Government Act	Standard	£95/£180	No
<b>CHCI</b>	Children (Scotland) Act – Part I, Part II Chapters 1 and 4, Part III and Part IV	Standard	£95/£180	No
<b>CHSC</b>	Child Support Commissioners	Standard	£95/£180	No
<b>CICA</b>	Criminal Injuries Compensation Authority	Standard	£95	No
<b>CNT</b>	Contact	Standard	£95/£180	No
<b>COHA</b>	Co-habitee rights under family law	Standard	£95/£180	No
<b>COM</b>	Complaints	Diagnostic	£35	No
<b>CON</b>	Conveyancing	Standard	£95	No
<b>CROF</b>	Crofting	Standard	£95/£180	No
<b>CSA</b>	Child Support Agency	Standard	£95	No
<b>CURA</b>	Curator ad litem	Standard	£95/£180	No
<b>CVPT</b>	Civil partnerships	Standard	£95/£180	No
<b>DBT</b>	Debt - value £500 and above	Standard	£95/£180	No
<b>DBTD</b>	Debt – value less than £500	Diagnostic	£35	No
<b>DEC</b>	Declarator	Standard	£95/£180	No
<b>DEL</b>	Delivery	Standard	£95/£180	No
<b>DGOV</b>	Disciplinary proceedings before governor in relation to a prisoner	Diagnostic	£35	No
<b>DISA</b>	Disclosure Scotland Act	Diagnostic	£35	No
<b>DISC</b>	Discrimination	Standard	£95/£180	No

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Code	Description	Standard or diagnostic	Initial limit	ABWOR without Board permission
<b>DIV</b>	Divorce	Standard	£95/£180	No
<b>DPA</b>	Data Protection Act	Diagnostic	£35	No
<b>DSAL</b>	Division and sale	Standard	£95/£180	No
<b>DVLA</b>	Driving licence summary application	Standard	£95/£180	No
<b>ECHR</b>	European Court of Human Rights	Diagnostic	£35	No
<b>EDUC</b>	Education (Scotland) Act – civil	Standard	£95/£180	No
<b>EJC</b>	European Judgement Convention	Standard	£95/£180	No
<b>EMP</b>	Employment	Standard	£95/£180	No
<b>ET</b>	Employment tribunals	Standard	£95/£180	No
<b>EURO</b>	European agreement	Standard	£95/£180	No
<b>EVIC</b>	Eviction	Standard	£95/£180	No
<b>EXE</b>	Executry	Standard	£95/£180	No
<b>EXEA</b>	Executry – petition for executor dative	Standard	£95/£180	Yes
<b>FAI</b>	Fatal accident inquiry	Standard	£95/£180	No
<b>FAM</b>	Family / matrimonial	Standard	£95/£180	No
<b>FEO</b>	Fines enforcement and collection	Diagnostic	£35	No
<b>FLA</b>	Full civil legal aid	Standard	£95/£180	No
<b>FOI</b>	Freedom of information	Diagnostic	£35	No
<b>FTO</b>	Failure to obtemper / contempt of court	Standard	£95/£180	No
<b>GDEF</b>	General defence	Standard	£95/£180	No

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HAG	Hague convention applications	Standard	£95/£180	No
HBEN	Housing benefit	Standard	£95/£180	No
HLES	Homelessness	Standard	£95/£180	No
HOU	Housing	Diagnostic	£35	No
HRCI	Human Rights Act	Diagnostic	£35	No
HRTS	Heritable rights	Standard	£95/£180	No
IMN	Immigration / nationality	Standard	£95/£180	Yes
IMPL	Implement	Standard	£95/£180	No
INT	Interdict	Standard	£95/£180	No
JR	Judicial review	Standard	£95/£180	No
LDTN	Landlord and tenant	Standard	£95/£180	No
LIC	Licensing Act	Diagnostic	£35	No
MEDN	Medical negligence	Standard	£95/£180	No
MENO	Mental Health Act – Care and Treatment Act	Standard	£95	Yes
MHAA	Matrimonial Homes Act – ABWOR	Standard	£95	Yes
MHAC	Matrimonial Homes Act – non-ABWOR	Standard	£95/£180	No
MRA	Mortgage Rights (Scotland) Act	Standard	£95/£180	No
NHO	Non-harassment order	Standard	£95/£180	No
OCON	Other conventions	Standard	£95/£180	No
OTH	Other civil	Diagnostic	£35	No
PASA	Protection from Abuse (Scotland) Act – ABWOR	Standard	£95	Yes

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<b>PASB</b>	Protection from Abuse (Scotland) Act – non-ABWOR	Standard	£95/ £180	No
<b>PAY</b>	Payment	Standard	£95/£180	No
<b>POAT</b>	Power of attorney	Standard	£95	No
<b>POCC</b>	Proceeds of Crime (Scotland) Act – civil	Standard	£95/£180	No
<b>PRIS</b>	Prison rules	Diagnostic	£35	No
<b>PRT</b>	Pensions Regulator Tribunal	Standard	£95	No
<b>REDU</b>	Reduction	Standard	£95/£180	No
<b>RENF</b>	Reciprocal enforcement	Standard	£95/£180	No
<b>REP</b>	Reparation – personal injury	Standard	£95/£180	No
<b>REPO</b>	Reparation other / damages	Standard	£95/£180	No
<b>RES</b>	Residence	Standard	£95/£180	No
<b>RHP</b>	Recovery of heritable property	Standard	£95/£180	No
<b>SCCI</b>	Scotland Act	Diagnostic	£35	No
<b>SEP</b>	Separation	Standard	£95/£180	No
<b>SEQ</b>	Sequestration	Standard	£95/£180	No
<b>SIM</b>	Simplified divorce	Standard	£95	No
<b>SOA</b>	Sex Offenders Act	Standard	£95/£180	No
<b>SSC</b>	Social security commissioners – appeal	Standard	£95/£180	No
<b>SSEQ</b>	Self sequestration	Standard	£95/£180	Yes
<b>SUMA</b>	Summary application	Standard	£95/£180	No
<b>TOA</b>	Transfer of agency – civil cases	Diagnostic	£35	No
<b>VAR</b>	Variation	Standard	£95/£180	No

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<b>Code</b>	<b>Description</b>	<b>Standard or diagnostic</b>	<b>Initial limit</b>	<b>ABWOR without Board permission</b>
<b>VDT</b>	VAT and duties tribunal	Standard	£95	No
<b>WIL</b>	Wills	Standard	£95	No
<b>WITC</b>	Witness citation – civil	Diagnostic	£35	No

# Criminal advice and assistance/ ABWOR category codes

Code	Description	Advice and assistance initial limit	ABWOR initial limit	ABWOR merits test applied by solicitor?	PF/police reference number, where not available, date of offence required?
<b>ABD</b>	Abduction	£35/£90	£185/£550	Yes	Yes
<b>AMU</b>	Attempted murder	£90	N/A	N/A - no ABWOR	Yes
<b>ANI</b>	Animals (dangerous dogs etc.)	£35/£90	£185/£550	Yes	Yes
<b>APL</b>	Criminal appeal	£90	N/A	N/A - no ABWOR	No
<b>ASS</b>	Assault	£35/£90	£185/£550	Yes	Yes
<b>BBC</b>	Breach of bail conditions - 27(1)(b)	£35/£90	£185/£550	Yes	Yes
<b>BCRO</b>	Breach of community reparation order. <i>(Was previously BRCO).</i>	£35/£90	£185/£550	Yes	No
<b>BCS</b>	Breach of a community service order	£90	£90/£165	No	No
<b>BNHO</b>	Revocation/variation of a non-harassment order	£90	£90/£165	No	No
<b>BOAS</b>	Breach of ASBO	£35/£90	£185/£550	Yes	No



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Code	Description	Advice and assistance initial limit	ABWOR initial limit	ABWOR merits test applied by solicitor?	PF/police reference number, where not available, date of offence required?
<b>BOP</b>	Breach of the peace	£35/£90	£185/£550	Yes	Yes
<b>BPO</b>	Breach of a probation order	£90	£90/£165	No	No
<b>BRLO</b>	Variation/revocation /breach of a restriction of liberty order	£90	£90/£165	No	No
<b>BSA</b>	Breach of a supervised attendance order	£90	£90/£165	No	No
<b>BSEX</b>	Breach of Sex Offenders Act 1997 - Certain sexual acts outside UK	£35/£90	£185/£550	Yes	Yes
<b>BYL</b>	Bylaws	£35	N/A	N/A - no ABWOR	No
<b>CGAI</b>	Civic Government (Scotland) Act 1982 - indecent photographs: possession, making, distribution	£35/£90	£185/£550	Yes	Yes
<b>CGAO</b>	Civic Government (Scotland) Act 1982 - other. ( <i>Was previously CGAC</i> ).	£35/£90	£185/£550	Yes	Yes
<b>CGAT</b>	Civic Government (Scotland) Act 1982	£35/£90	£185/£550	Yes	Yes

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Code	Description	Advice and assistance initial limit	ABWOR initial limit	ABWOR merits test applied by solicitor?	PF/police reference number, where not available, date of offence required?
	(Section 57 - theft with intent etc.)				
<b>CJPO</b>	Return of sound equipment	£35	£90	No	No
<b>CPPO</b>	Conviction of probationer following offence during probation period	£90	£90/£165	No	No
<b>CSO</b>	Amendment/ revocation of a community service order	£90	£90/£165	No	No
<b>CYPA</b>	Children and Young Persons (Scotland) Act 1937	£35/£90	£185/£550	Yes	Yes
<b>DG</b>	Misuse of Drugs Act 1971	£35/£90	£185/£550	Yes	Yes
<b>DTTO</b>	Variation/revocation /review/breach of a drug treatment and testing order. <i>(Was previously CDAD).</i>	£90	£90/£165	No	No
<b>EDU</b>	Education (Scotland) Act 1996	£35/£90	£185/£550	Yes	Yes
<b>EMB</b>	Embezzlement	£35/£90	£185/£550	Yes	Yes
<b>FIR</b>	Firearms Act	£35/£90	£185/£550	Yes	Yes

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Code	Description	Advice and assistance initial limit	ABWOR initial limit	ABWOR merits test applied by solicitor?	PF/police reference number, where not available, date of offence required?
<b>FRA</b>	Fraud	£35/£90	£185/£550	Yes	Yes
<b>FTA</b>	Breach of bail Conditions - 27(1)(a)	£35/£90	£185/£550	Yes. ABWOR not available if summary legal aid is in place for the substantive matter.	Yes
<b>FTAO</b>	Breach of bail Conditions - other	£35/£90	£185/£550	Yes	Yes
<b>HB</b>	Housebreaking	£35/£90	£185/£550	Yes	Yes
<b>HOM</b>	Culpable homicide	£90	N/A	N/A - no ABWOR	Yes
<b>LICO</b>	Licensing (Scotland) Act 2005	£35/£90	£185/£550	Yes	Yes
<b>MCC</b>	Means enquiry/fines	£35	N/A	N/A - no ABWOR	No
<b>MUR</b>	Murder	£90	N/A	N/A - no ABWOR	Yes
<b>OBWI</b>	Obstructive witness order  <i>Note – No ABWOR financial eligibility test required.</i>	£35	£90/£165	No – ABWOR only available in solemn criminal cases.	No

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<b>OFW</b>	Offensive weapon - includes Criminal Law (Consolidation) (Scotland) Act 1995	£35/£90	£185/£550	Yes	Yes
<b>OSC</b>	Checking outstanding cases/warrants/charges	£35	N/A	N/A - no ABWOR	No
<b>OTC</b>	Other criminal	£35/£90	£185/£550	Yes	Yes
<b>PAR</b>	Proceedings in Parole Board cases	£35	£165	No	No
<b>PERJ</b>	Perjury	£35/£90	£185/£550	Yes	Yes
<b>POC</b>	Proceeds of Crime (Scotland) Act 1995 and Proceeds of Crime Act 2002	£35	£90	Yes. ABWOR requires prior Board approval.	No
<b>POL</b>	Police (Scotland) Act 1967	£35/£90	£185/£550	Yes	Yes
<b>RDLC</b>	Removal of disqualification from driving Road Traffic Offenders Act 1988 Section 42	£35	£90	Yes. ABWOR requires prior Board approval.	No
<b>ROB</b>	Robbery	£35/£90	£185/£550	Yes	Yes
<b>RPRB</b>	Progress review of a probation order	£90	£90/£165	No	No

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Code	Description	Advice and assistance initial limit	ABWOR initial limit	ABWOR merits test applied by solicitor?	PF/police reference number, where not available, date of offence required?
<b>RST</b>	Reset	£35/£90	£185/£550	Yes	Yes
<b>RTA</b>	Road Traffic Act	£35/£90	£185/£550	Yes	Yes
<b>SAO</b>	Amendment/ revocation of a supervised attendance order	£90	£90/£165	No	No
<b>SCRC</b>	Scottish Criminal Cases Review Commission	£90	N/A	N/A - no ABWOR	No
<b>SEX</b>	Sexual offences - includes Criminal Law (Consolidation) (Scotland) Act 1995	£35/£90	£185/£550	Yes	Yes
<b>TERF</b>	Warrant for further detention (or extension) under Terrorism Act 2000.  <i>Note – No ABWOR financial eligibility test required.</i>	£35	£90	No	No
<b>TERR</b>	Terrorism. <i>(Was previously TERA).</i>	£90	N/A	N/A - no ABWOR	Yes
<b>THF</b>	Theft	£35/£90	£185/£550	Yes	Yes
<b>TMV</b>	Theft of motor vehicle	£35/£90	£185/£550	Yes	Yes

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<b>TOAC</b>	Transfer of agency	£35	N/A	N/A - no ABWOR	No
<b>UTT</b>	Uttering	£35/£90	£185/£550	Yes	Yes
<b>VAN</b>	Vandalism - includes culpable, common law and statutory	£35/£90	£185/£550	Yes	Yes
<b>VERA</b>	Vehicle Excise and Registration Act 1994	£35/£90	£185/£550	Yes	Yes
<b>VFBO</b>	Variation or termination of a football banning order	£35	£90	No	No
<b>WFR</b>	Wilful fire raising and culpable and reckless fire raising	£35/£90	£185/£550	Yes	Yes
<b>WIR</b>	Wireless Telegraphy Act 2006 and Telecommunications Act 1984	£35/£90	£185/£550	Yes	Yes
<b>WIT</b>	Witness citation – criminal	£35	N/A	N/A - no ABWOR	No

# Children's advice and assistance category codes

Code	Description	Initial limit	ABWOR – without Board permission
<b>CHC</b>	Children (Scotland) Act – Part II, Chapters 2 and 3	£95	No
<b>TACC</b>	Transfer of agency – children's cases	£95	No
<b>WTCC</b>	Witness citation – children's cases	£95	No

# Contempt of court proceedings category codes

Code	Description	Standard or diagnostic	Advice and assistance initial limit	ABWOR initial limit	ABWOR without Board permission	Where PF /police reference number not available, date of offence required?
CCTC	Contempt of court - civil matter	Standard	£95/£180		No	n/a
CCT	Contempt of court - criminal matter	n/a	£35/£90	£185/£550	NO	Yes
CTCH	Contempt of court - children's matter	n/a	£95		No	n/a